

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

[Central Stores Department]

No.GGSIPU/Store/2021-22/ 005

Dated: 02/03/2022

CIRCULAR

Sub: Scrap/junked and rusted items lying in the basement below UWD/Library and USAP

This is with reference to the subject cited above that scrap/junked and rusted items in basement below UWD/Library and USAP office are lying unclaimed. All schools/departments are requested to inspect the site and inform undersigned if scrap/junked /rusted items pertains to their school/department within one week of issue of this circular.

If no response received in stipulated time than Store branch is not responsible if any school/department claims for these items and the said items will be process for auction by relevant/concerned department.

This issued with the approval of Competent Authority and treated as on most urgent/priority basis.

(Dr. Vijay Kumar) (Deputy Registrar, UCS)

Copy to:

- 1. All Deans/Directors/Departments of the University
- 2. AR to VC for information
- 3. AR to Registrar for information
- 4. Guard file.
- 5. Head, UITS for upload on website

(Sunil Kumar)

(Assistant Registrar, UCS)